





Facilities

☆ Only at the 1st floor, you can talk about learning.

1 st	Service desk (Circulation desk) Circulation and Applications (Audio-visual, Seminar room and Various questions about the use of the library.)	
	Information search area, Audio visual materials PC, Videos and DVDs. Learning support materials Job hunting support materials Group discussion area	 
	Group work area Reading area, Study area, Discussion area. Gender equality materials	
	Presentation area Group discussion area. It is possible to make a presentation using PowerPoint projector.	
2 nd	Reading room (call mark 000-399) Browsing corner Newly arrived journals, newspapers of the day and the day before.	
	Seminar rooms Group discussion area	
3 rd	Reading room (call mark 400-999)	
	International information materials	
	Seminar rooms, Multi purpose rooms	
4 th	Reading room (Japanese periodicals A-L)	
5 th	Reading room (Japanese periodicals M-Z)	

Inter library loan (ILL) services

If materials you want are not held in the library, the following services are available.

Copy service: Fill in the application form and make a request at the service desk.

Loan service: Same as above.

Personal visit: If you want to visit a library of another university, apply to the service desk.

Note



- ☆ Cell phone conversations are not allowed in the library. Please set your cell phone to silent.
- ☆ Conversations are only permitted at the 1st floor and Seminar room. Be quiet in the reading room.
- ☆ No smoking.
- ☆ No food or drink allowed in the library, **except bringing in and the consumption of "sugar-free beverages from containers with lids."**

Acceptable drinks
(water & tea only)



Unacceptable drinks



If you have any questions about using the library, please ask the staff.



Yamagata University Main Library

LIBRARY GUIDE



[OPAC]

You can search the library's collection on this page.



<https://klib1.kj.yamagata-u.ac.jp/opac/en/complexsearch>

Contact Us

[Yamagata University Main Library]

1-4-12 Kojirakawa-machi, Yamagata-shi 990-8560

Tel 023-628-4914 (Reference desk)

Fax 023-628-4915

E-mail: yu-kjtosyo@jm.kj.yamagata-u.ac.jp

Library hours

	During Semesters	During Vacations
Monday – Friday	8:45 – 21:00	8:45 – 17:00
Saturday, Sunday and National holiday	11:00-18:00	CLOSED

* Library hours may change temporarily.

Library card

To use the library, a library card is required.

If you have your student ID card, you can use it as a library card.

If you need a library card, apply at the service desk.

Entrance gate

You need your ID card / library card when you enter the library.

Undergraduates and Graduate students

Touch your ID card to the card reader.

International and other students of the university

Show your ID or library card at the service desk.

Materials

Open stack collection (reading room 1 – 5F)

You can use the open stack materials freely. After use, put the books back in the same place where you found them.

Closed stack collection (Stack room)

General users cannot enter the stack room.

To request materials in the closed stack, get the call mark from the OPAC (online public access catalog),

and present it to the library staff at the service desk.

Faculty members and graduate students are able to enter the stack room. Please apply at the service desk.

Circulation

Checkout

Your library card is necessary at the checkout.

If you want to check out a book, come to the service desk with the book and your library card.

Item limits & Loan periods

	Limits	Period
Undergraduates	20 items	3 weeks
Undergraduates (Seniors)	30 items	4 weeks
Graduate Students	30 items	4 weeks
Other students & Staff	20 items	3 weeks
Visitors	20 items	3 weeks

Faculty members

	Limits	Loan period
Closed stack collections	50 items	1 year
Open stack collections	20 items	3 weeks

- ☆ The length of the loan period is extended during summer, winter, and spring vacations.
- ☆ By requesting in advance, senior undergraduates and graduate students can borrow books with the special loan period when writing the thesis. (20 items for two months)

Renewal

If no one else has requests the book you borrowed, you can renew it for one more loan period.

If you want to renew the book, come to the service desk with the book and your library card.

Return

Return the materials at the service desk by the deadline.

When the library is closed, you can return books to the book drop box. That is placed outside the automatic door.

Overdue

If you have an expired book you can't borrow and reserve any books, as penalty.

The penalty continues until the day after the same period as number of overdue days from returning the book.

How to find materials

OPAC (Online Public Access Catalog)

You can search the collection of books in our library by this service.

If you click the location, OPAC displays a floor map.

When you cannot find the location of materials, please ask at the service desk. OPAC is located on the 1st to 4th floors in the library.